



Dump Truck System

A tool that professionalizes your business

Leased Trailer User Guide



Produced By:

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If your company leases trailers from another company and you remit the trailer rent based on the work performed, then this set of screens will help you manage and create pay statements.

Setting up the DTS

1. Ensure the trailer is in the Equipment File.
2. Ensure the company pulling the trailer is in the Independent Contractor Rolodex.
3. Add the Lessor to the Independent Contractor Rolodex.
4. Assign the Lessor to the trailer being leased.

Independent Contractor Rolodex

This guide will use BOB'S TRAILER RENTALS as the trailer lessor. Enter Be sure to check mark the *Pay* and the *Trailer Lessor* check boxes.

Independent Contractor Information (Active)

Company: BOB'S TRAILER RENTALS Code: BOBS
Owner: Sort: BOBS
Pick Lists: Bill, Pay, Dump, Plant/Quarry In Use: Yes

Phones | Address | Paying | Billing | Forms | Types | Notes | Credit | Safety | Ins | Trucks

Mailing Address
Attn: ROBERT SIX
Street: 100 MAIN STREET
City: BEDROCK
State: CA Zip: 90000

Envelope Style
#10 ENV, WITH ADDRESS, FACE UP, FLAP LEFT, CENTER FEE
Print Envelope | Print Letter | View Envelope

Physical Address
Street:
City:
State: Zip:
Area:

Text To:
Email:

Company Type:
Site ID:

Pick Lists: COD
 Quotes,
 Certified
 Haz Hauler,
 Require PD
 Trailer Lessor

Back Save Add Delete Go < > New Company Query Reports... More...

This guide will use BARNEY RUBBLE TRUCKING as the company that is pulling the leased trailer. Update the screen with the leased trailer number and the trailer rental percent. This guide is using ED100 for an example.

Independent Contractor Information (Active)

Company: BARNEY RUBBLE TRUCKING Code: BARNEY
Owner: Sort: BARNEY
Pick Lists: Bill, Pay, Dump, Plant/Quarry In Use: Yes

Phones | Address | Paying | Billing | Forms | Types | Notes | Credit | Safety | Ins | Trucks

Seniority Number:
Broker Fee: 10.00 Ignore Broker Check
Quick Pay Pct:
Pulls This Trailer: ED100
Trailer Rental Pct: 15.00 This Is A Puller

Dispatch Trucks:
Print Dispatch:
DBE Number:
Dispatch Name:
Pay Line 1:
Pay Line 2:

Truck Type:
Truck Number:
Tare Weight:
Overweight Exempt:
Bypass Writing Checks:
Receives Rate Bonus:

Group Code:
Master:
Company Truck:
Hourly Rate:
Statement Style:

Back Save Add Delete Go < > New Company Query Reports... More...



Equipment File

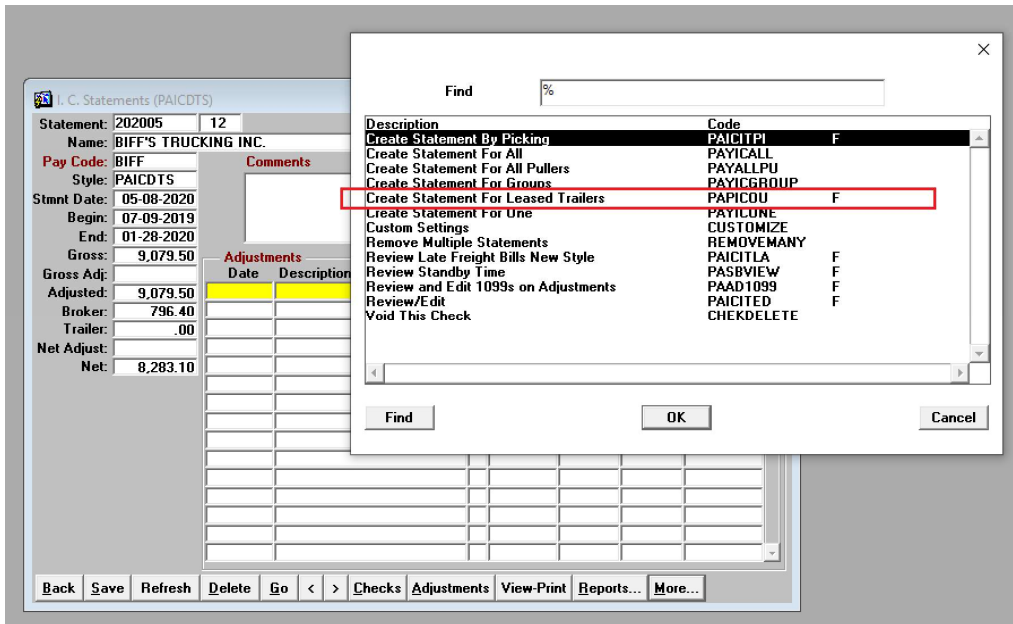
For each equipment that is being leased, select the Lessor by double clicking in the *Leased From* field.

The screenshot shows the 'Equipment File (EQDTS)' window. At the top, there are fields for Unit (ED100), Make (FRUEHAUF), Year (2010), Model (HIGHSIDE END DUMP), and Type (HS). There are also radio buttons for Power, Trailer, and Other, and a 'Showing: ACTIVE ONLY' indicator. Below this is a tabbed interface with 'General', 'Parts', 'Maintenance', 'Notes', and 'Tires' tabs. The 'General' tab is active, showing various fields for license, VIN, insurance, and purchase information. The 'Leased From' field is highlighted with a red oval and contains the text 'BOB'S TRAILER RENTALS'. At the bottom, there is a navigation bar with buttons for Back, Save, Add Equipment, Add Parts, Delete, Go, All, Reports..., and More...



Pay Statements

When ready to review and create pay statements for companies you lease trailers from, navigate to the I.C. Statements screen and click on the **[More...]** button. Select the *Create Statement For Leased Trailers* option.



This screen identifies what companies have amounts payable for the companies that lease us trailers. Double click on the company to review and pay.

