



Dump Truck System

A tool that professionalizes your business

Leased Trailer User Guide



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Leased Trailers

If your company leases trailers from another company and you remit the trailer rent based on the work performed, then this set of screens will help you manage and create pay statements.

Setting up the DTS

1. Ensure the trailer is in the Equipment File.
2. Ensure the company pulling the trailer is in the Independent Contractor Rolodex.
3. Add the Lessor to the Independent Contractor Rolodex.
4. Assign the Lessor to the trailer being leased.

Independent Contractor Rolodex

This guide will use BOB'S TRAILER RENTALS as the trailer lessor. Enter Be sure to check mark the *Pay* and the *Trailer Lessor* check boxes.

Independent Contractor Information (Active)

Company: BOB'S TRAILER RENTALS Code: BOBS
 Owner: Sort: BOBS
 Pick Lists: Bill, Pay, Dump, Plant/Quarry In Use: Yes

Phones | Address | Paying | Billing | Forms | Types | Notes | Credit | Safety | Ins | Trucks

Mailing Address: Attn: ROBERT SIX, Street: 100 MAIN STREET, City: BEDROCK, State: CA, Zip: 90000
 Envelope Style: #10 ENV, WITH ADDRESS, FACE UP, FLAP LEFT, CENTER FEE
 Company Type: Site ID:
 Pick Lists: COD, Quotes, Certified, Haz Hauler, Require PO, Trailer Lessor

Physical Address: Street:, City:, State:, Zip:
 Text To: Email:

Back Save Add Delete Go < > New Company Query Reports... More...

This guide will use BARNEY RUBBLE TRUCKING as the company that is pulling the leased trailer. Update the screen with the leased trailer number and the trailer rental percent. This guide is using ED100 for an example.

Independent Contractor Information (Active)

Company: BARNEY RUBBLE TRUCKING Code: BARNEY
 Owner: Sort: BARNEY
 Pick Lists: Bill, Pay, Dump, Plant/Quarry In Use: Yes

Phones | Address | Paying | Billing | Forms | Types | Notes | Credit | Safety | Ins | Trucks

Seniority Number: Broker Fee: 10.00 Ignore Broker Check Dispatch Trucks: Print Dispatch:
 Quick Pay Pct: DBE Number: Dispatch Name:
 Pulls This Trailer: ED100 (highlighted in red) DBE Number:
 Trailer Rental Pct: 15.00 (highlighted in red) This Is A Puller Pay Line 1:
 Truck Type: Pay Line 2:
 Truck Number: Tare Weight: Group Code: Master:
 Overweight Exempt: Bypass Writing Checks: Company Truck: Hourly Rate:
 Receives Rate Bonus: Statement Style:

Back Save Add Delete Go < > New Company Query Reports... More...



Equipment File

For each equipment that is being leased, select the Lessor by double clicking in the *Leased From* field.

The screenshot shows the 'Equipment File (EQDTS)' window. At the top, there are fields for Unit (ED100), Make (FRUEHAUF), Year (2010), Model (HIGHSIDE END DUMP), and Type (HS). There are also radio buttons for Power, Trailer, and Other, and a 'Showing: ACTIVE ONLY' indicator. Below this is a tabbed interface with 'General', 'Parts', 'Maintenance', 'Notes', and 'Tires' tabs. The 'General' tab is active and contains various fields: License (3D91983), License Exp (12/31/2020), Vehicle ID No (1ABC1233312121212), License 2, VIN 2, Insur. Exp (12/31/2020), Site ID, Dealer, Leased From (BOB'S TRAILER RENTALS), Tare Weight, CMAC, Financed?, Loan Number, and Renewal Cost. On the right side of the 'General' tab, there are checkboxes for 'Show On Costing' and 'Use on Dispatch', and a 'Rental Rate' field. Below these are fields for 'Last 90 Day Date', 'RO', and 'M.P.G.'. A 'Purchased From' section contains fields for Purchase Date, Purchase Amount, Stated Value, Placed In Service, Disposed On, Years Used, and Disposed \$. At the bottom of the window is a navigation bar with buttons for Back, Save, Add Equipment, Add Parts, Delete, Go, All, Reports..., and More... The 'Leased From' field is circled in red.



Ticket Entry

DumpTruckSoftware.com maintains over one hundred different data entry screens. If your screen does not have the *Lessor* field, as displayed at the lower-left side of the screen then contact customer support to have your screens modified.

When performing data entry, if the Payee has the leased trailer assigned on the rolodex, the trailer number comes in automatically. If the trailer wasn't used on this ticket, then clear out the trailer number. If another Independent Contractor used the leased trailer, then type in the trailer number.

The Lessor company code is supplied automatically when it has been associated on the equipment file.

If the trailer rent has been paid out to the lessor, the statement appears at the bottom right corner.

Regular Invoicing (TRLoDTS)

Customer: SLATE CONSTRUCTION
 Pickup: ***
 Delivery:
 Description: BEDROCK PIT TO APPIAN WA
 Date: 05-01-2020
 Ft Bill: 2020051
 Truck Type: BD

Late:
 Turned In:
 Pay Now:

Bill Broker Pct:
 Type:

Truck Type	Bill Rate	Emp Pay	I.C. Pay	Bill S/B	Pay S/B

Seq Code	Item	Qty	Rate	Amount	Br?	Broker Fee
1	T FROM HERE TO THERE	25.00	8.00	200.00	Y	.00
Invoice Totals:		25.00		200.00		.00

Driver/IC: 1 BARNEY
 Pay Name: BARNEY RUBBLE TRUCKING
 Truck:
 Trailer: ED100
 Lessor: BOBS

Driver Pct	Hourly	Broker%	Puller%
		10.00	15.00

Seq Code	Description	Qty	Pay Type	Rate	Amount	Driver Pct	Driver Amount	Broker Pct	Broker Amount	Puller Pct	Trailer Amount	Statement	Trailer Lessor	Trailer Statement
1	T FROM HERE TO THERE	25.00		8.00	200.00			10.00	20.00	15.00	30.00	-	BOBS	
Pay Gross:		200.00							20.00		30.00			

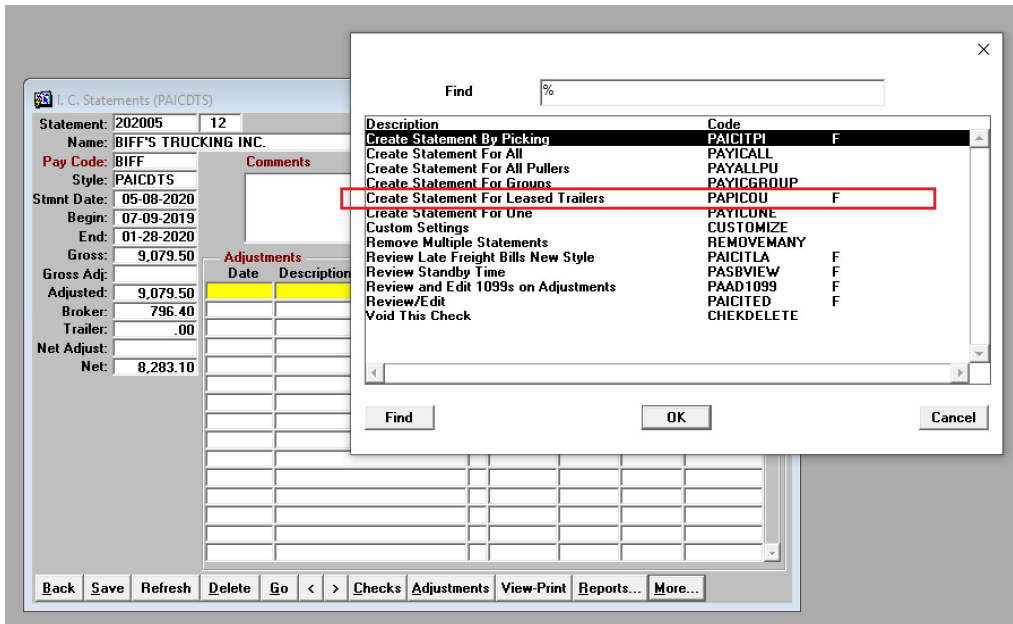
Back Save Delete Codes Table

Bill Total: 200.00
 Pay Total: 200.00
 Last User: Invoice:



Pay Statements

When ready to review and create pay statements for companies you lease trailers from, navigate to the I.C. Statements screen and click on the **[More...]** button. Select the *Create Statement For Leased Trailers* option.



This screen identifies what companies have amounts payable for the companies that lease us trailers. Double click on the company to review and pay.

